



## TIPS MONTHLY MEETING MINUTES

JANUARY 20, 2005

09:30 – 10:30 AM CENTRAL TIME

---

### ATTENDEES:

WRCC: Bill Clark, Mike Benavides, Veronika Eskova, Mary Greene, Lou Hamm, Bill Kannawin, Cathy McNish, Greg Morlock, Dianne Osborne, Steve Trujillo, Bob Welsh

ARCC: Lisa Kosareo, Harry Morris, Susan Stoyek (note taker), Bill Winters, Bill Card, Daniel Lewis

MCRCC: Bill Joseph, Len Meier

1. FY 2005 Budget-status [Clark]. There is a possibility that this year's TIPS budget may be reduced from \$1.4 million to \$1.1 million. If this should occur, initiatives such as but not limited to the following may suffer reductions: mobile computing, training program, and some course development, including the large watersheds course.

2. TIPS SharePoint [Clark]. The TIPS SharePoint site has been reestablished (<http://tipsteam/default.aspx>). A separate login is no longer required. The weekly conference call agenda will now be found there in lieu of receiving the agenda as an attachment in an email from Clark.

Action: All members are to familiarize themselves with the site.

3. TIPS Courses [Clark]. Course managers will receive an email from Clark requesting updates to a SharePoint document (spreadsheet) containing information on their courses. Remember to check out documents to work on them and then check them back in when you are done.

Action: Clark to send email to course managers. Course managers to update file.

4. Training Program [Welsh]. Class short-falls for the next couple of months have been resolved. The shortfalls for the April classes are now being addressed.

Action: Welsh will coordinate with Pierson to determine the best method for filling these slots or whether to cancel some classes.

5. Software Upgrades and Distribution Schedule. A new version of SurvCADD is to be officially released on March 1 and the plan is to distribute it with the new AutoDesk. ESRI is also releasing ArcGIS 9.01. We may not deploy this release.

Action: Wilhelm to determine ver. 9.01 deployment need and advise Greene.

6. PA-Wilkes University Project. Wilhelm and Osborne are planning a visit to a Pennsylvania mine site in late March. They will meet with University and DEP staff to talk about scoping, deliverables, timelines, etc.

7. OSM GIS Team and "EGIM" Status [Card]. Card will participate in a teleconference (in lieu of a meeting) with Bob Pierce on 1/25/05.

8. TIPS Web Team-New Team and Direction [Clark]. The team has been reestablished and consists of Greene (lead), Winters, Windle and Eskova. Clark has drafted a charge for the team who will finalize the

charge and develop a project plan to define their direction. TIPS members may be solicited for content material for the website.

9. GeoFluv Review Team. Clark is in the process of adding an engineering representative to this team. Joseph plans to have a server with GeoFluv software (3 licenses) up in the next week or two for shared use.

ACTION: Joseph to provide license use permission documents to Greene.

10. ERDAS 8.7 Deployment [Osborne]. Team members are reminded to provide input to Osborne per her recent email.

11. Atlanta Geospatial Conference Wrap-up [Winters]. The total number of attendees and presenters was 172. Winters and Windle plan to complete publishing all presentations on the website by the end of January. An email will be sent to all attendees with links to the site.

ACTION: Winters to send email.

12. BlueTooth Technology. Team members are reminded to provide any comments to Swartz per his recent email on this subject.

13. FlexLM Checkout Times [Morlock]. Accessing a TIPS FlexLM license through a WAN is considerably slower than not going through a WAN. Some time can be saved by adjusting the configuration. Lewis and Morlock will do some further testing from Knoxville. Morlock will draft some specific configuration instructions which will ultimately be provided to our customers.

ACTION: Lewis/Morlock to test access scenarios. Morlock to draft instructions.

14. Topo Maps. A variety of free maps are available on the internet. Osborne and Meier will determine what is available, what our customer needs are and how to best meet those needs as fiscally prudent as possible. The finalized course of action for customers to take is to be published on the TIPS website. This initiative will come under the umbrella of the geospatial team tasks.

ACTION: Osborne/Meier to provide map availability options for customers.

15. ArcPAD. An inventory of the ArcPAD licensing needs to be conducted to assure that adequate licenses (legacy plus new) are owned by TIPS. The ESRI BPA is to be awarded next month and any adjustment to the ArcPAD licenses should be made at this time. Meier and Card will contact Wilhelm on the legacy licenses. Meier will provide a spreadsheet to Greene/Card listing where new copies have been distributed. Meier will also discuss with ESRI as necessary.

ACTION: Meier/Card to provide list to Greene and Wilhelm. Meier to contact ESRI.

16. SME Meeting [Joseph]. Joseph is presenting paper with Behum at the SME meeting in February. Abstracts are due on 2/1/05 for the next SME/SMR/ICARD meeting in March 2006. Joseph has details if anyone is interested in participating.

17. Presentations. Behum and Meier attended a meeting of the Tar Creek Superfund Subsidence Group who are trying to model the risk of subsidence in the Midwest. They participated in this meeting at the request of Oklahoma AML and used ArcMap to present a 3D model of a mine and a presentation of Rockworks.

18. ArcPAD. Next week there is an ArcPAD course development team meeting in Austin, TX. Attendees are Meier, Uranowski, Hamm, Julian Calibrese (Montana) and Nick Sherer (West Virginia). A second meeting is planned for March and will probably be held in Pittsburgh. Three ArcPAD classes are scheduled in April/May. During the Austin trip Meier will also check out a local hotel for a Steering Committee meeting.

19. Scanning. Greene is working on a request from Wyoming for help in scanning maps.

20. ArcGIS 9. Benavides worked with West Virginia to enable their access to version 9 licenses.

21. AMDTreat. West Virginia has requested two inhouse training classes for AMD Treat.

22. TIPS and Technology Transfer. TIPS is coordinating with the Office of Technology Transfer. Welsh is to draft a document to institutionalize how TIPS and Tech Transfer will coordinate their work. A meeting with the service managers in the west will be held to finalize this initiative. these vehicles.