



TIPS MONTHLY MEETING MINUTES

MAY 12, 2005

09:30 – 10:30 AM CENTRAL TIME

ATTENDEES:

Note Taker: Robert Welsh

WRCC: Mike Benavides, Bill Clark, Mary Greene, Bill Kannawin, Diane Osborne, Dan Rivers, Robert Welsh, Alan Wilhelm

MCRCC: None

ARCC: Mike Dunn, Susan Stoyek,

KFO: Bill Card, Daniel Lewis

Big Stone Gap FO: Harry Morris

SECTION: PRIORITY ITEMS

Topic: FTP replacement and OSM WAN

Discussion: Internosis has run into internal agency security issues, but is continuing testing and expects to bring the FTP site up in the next week along with additional security documentation required by HQ.. OSM WAN is now under MCI control as part of DOI-mandated switch to ESN. Result will ultimately be greatly increased network bandwidth.

Action: McNish will send e-mail informing TIPS and its users when the FTP site is operational.

Topic: Training room migration

Discussion: Stoyek has a call in to Matin Nouri, but not currently a concern. Clark agreed to table this issue until November.

SECTION: STATUS REPORTS

Topic: OSM USGS Demo Projects

Discussion: Follow-up on USGS Rolla Remote Sensing collaboration.

Action: Osborne will contact Emmitt Witt of USGS on preliminary Remote Sensing test imagery results before any MOU negotiations.

Topic: Training Program

Discussion: TIPS team approved changes to the manual preparation lead time for submittal to the TIPS training coordinator to 4 weeks in advance of classes for black and white materials, and 6 weeks for color materials. Welsh reports interim training survey results of 465 instructor-led slot requests, with many non-responding state/Tribes. PA has requested multiple slot requests for nine TIPS core software in numbers that indicate customer-site training for PA may be appropriate. NTTP has added an additional ITC session for Nov. 13-18, 2005, and TIPS has two attendees with more likely.

Action: Windle will make the above changes in the TIPS Team Charter. Welsh will send e-mail to TIPS Service Managers indicating the non-responding states. TIPS Services Manager will contact those states to encourage survey completion and submittal. Uranowski will confirm the high number of PA training requests and investigate possible training venues for FY06 scheduling. TIPS Course Managers will recommend ITC attendees to Welsh, and supply him with instructor and instructor manager contact info by COB May 27.

Topic: Software Distribution

Discussion: Greene has now received cd's for SurvCADD, AutoDESK (AutoCAD and Raster Design).

Action: Greene will prepare a list of remaining needed materials for the distribution and provide to Clark.

Topic: TIPS Strategic Plan Meeting – June 1 and 2 in Denver

Discussion: Strategic Plan Team, Rivers and Clark will meet in Denver to edit the Strategic Plan and work with the TIPS Exhibit 300 to link to the Strategic Plan where appropriate.

Action: Greene and Welsh will be available to provide input. Card will send out Exhibit 300 with Strategic Plan cites to the TIPS Team after the Strategic Plan and Exhibit 300 are revised. .

Topic: OSM – State Geospatial Team and EGIM

Discussion: Card has telecom on 5/27 to discuss increased number of hours for EGIM participation

Action: Card will revise the Geospatial Team documents to include state participation on the team.

Topic: TIPS Web Team

Discussion: Greene and Winters are working on content.

Topic: TIPS Management team changes

Discussion: Clark introduced Dan Rivers to the TIPS Team as IT Branch Chief in Denver.

NEW ITEMS:

Topic: DOI Technical Reference Model (TRM) Software Classification List

Discussion: Greene e-mailed TIPS team the draft list of TIPS Software that should be included for the TRM list. If software is not on this list, it will not be possible to procure it. All core TIPS COTS software should be classified on the list as “preferred”.

Action: TIPS Team will review the list and add or modify as appropriate, and return to Greene ASAP.

Topic: Team Member Reports [All]

ARCC –Morris – VA would like TIPS to provide a new HP Design jet 550 plotter to replace their old 1065 model. TIPS funding limitations will preclude replacement.

ARCC – Card will follow up on the ESRI Executive Session to see how many invitations OSM will be offered.

WRCC – Clark reports that OSM is migrating to MS Outlook Exchange for e-mail between June 13-30. Morlock will work with the DNS database and Outlook to resolve the current problems with e-mail in the TIPS training program. Dave Berry from CO Title V will be requesting additional TIPS assistance in GIS/mobile computing in the near future. It now appears that TIPS will not be receiving the supplemental \$253K requested in the Additional Needs submittal. Any additional funding for TIPS at end-of-year is to be used for mobile computing needs previously identified. Benavides will make image compression for ArcGIS 9.x issue resolution top priority.

WRCC - Osborne reports a successful Remote Sensing workshop for the OSM Charleston, WV Field Office, in collaboration with DOE NETL, and identified 25 potential applications of remote sensing data in FO work.

WRCC – Wilhelm – ArcGIS 9.1 will be delivered to TIPS next week. TIPS will test and attempt to distribute separately in August, with split licenses hosted between OSM and VA. Fifteen OSM-sponsored ESRI conference attendees will attend two 90 minute internal meetings during the conference.

Next meeting Thursday June 9, 2005