



TIPS MONTHLY MEETING MINUTES

NOVEMBER 10, 2005
09:30 – 10:30 AM CENTRAL TIME

ATTENDEES:

Note Taker: (AR) Bill Winters

WR: Bill Clark, Dianne Osborne, Gregg Morlock, Al Wilhelm, Bill Kannawin, Mary Greene, Steve Trujillo, Mike Benevidas

MR: Len Meier, Paul Behum

AR: Lois Uranowski, Bill Winters

REVIEW ACTION/PENDING ITEMS FROM LAST MEETING

1. TOPIC: Budget update [Clark/Trujillo]

DISCUSSION: The latest budget spreadsheet can be found on the TIPS Sharepoint. TIPS non-personnel budget is currently \$1.597 million. An additional \$500,000 is currently being evaluated with the majority expected to go toward personnel costs. Steve Trujillo will be sending an email soliciting input concerning the purchase date of all items shown on existing TIPS spreadsheet.

All TIPS Team members to fill in appropriate purchase date in spreadsheet found on the Sharepoint site.

2. TOPIC: Software Distribution [Greene/Lewis/McNish]

DISCUSSION: Current distribution contains 5 cd's – 4 are related to ARCGIS 9.1 and 1 is X-Win 32, v 7.0. Distribution date is soon. Greene will also send out distribution letter.

STATUS REPORTS

3. TOPIC: FY07 Greenbook Planning [Hamm/Osborne]

DISCUSSION: Hamm and Osborne are seeking articles for the Greenbook

ACTION ITEM: All Team members to get Osborne articles by 11/17/05 and/or place them on Sharepoint in folder "Greenbook".

4. TOPIC: Training Program [Trudeau]

DISCUSSION: Tabled; Welsh not present

5. TOPIC: Mobile Computing Team [Welsh]

DISCUSSION: Tabled; Welsh not present

6. TOPIC: Software Upgrades and Distribution [Greene]

DISCUSSION: See item 2 above.

7. TOPIC: PA – Wilkes University Project [Uranowski]

DISCUSSION: Tentative first conference call is scheduled for next week to review project's goals and re-orient everyone with project purpose and work tasks.

8. TOPIC: National Surface Mining Geospatial Committee and EGIM [Card]

DISCUSSION: New OMB guidelines are currently being reviewed with implementation date of December 2005.

9. TOPIC: TIPS WebTeam [Greene]

DISCUSSION: WebTeam is gathering comments on newly designed website; expected release of draft website will be December 1, 2005.

10. TOPIC: GeoFLUV Team [Garnett]

DISCUSSION: Team has added 2 members and seeks a third from ARCC region.

ACTION ITEM: Winters will follow-up on ARCC member

11. TOPIC: TIPS FY 06 Annual Steering Committee Meeting [Uranowski]

DISCUSSION: Team is evaluating Nashville, TN as a possible meeting location.

12. TOPIC: Newsletter [Greene]

DISCUSSION: Greene is soliciting material for upcoming Newsletter.

ACTION ITEM: Stoyek to complete short write-up of AR training room renovations. Dunn to put together short write-up of recent thermal camera usage in PA Anthracite region.

NEW ITEMS

13. Team Member Reports [All]

WR – Nothing new to report

MR – Nothing new to report

AR – Nothing new to report

14. Tech Transfer Activities – Tabled

FUTURE MEETINGS

15. TOPIC: Strategic Planning – Tabled

16. TOPIC: Install New Servers in Denver/HQ [Kannawin] – Tabled

17. Training Rooms [Stoyek/McNish] – Tabled

18. Mobile Computing workshop – Tabled

19. TIPS Video Team – Tabled

Next meeting Wednesday November 23, 2005