



TIPS MONTHLY MEETING MINUTES

SEPTEMBER 15, 2005

09:30 – 10:30 AM CENTRAL TIME

ATTENDEES:

Mike Dunn, Len Meier, Steve Trujillo, Bob Welsh, Harry Morris, Greg Morlock, Bill Winters, Veronika Eskova, Alan Wilhelm, Cathy McNish, Mike Benavides, Susan Stoyek, Lois Uranowski, Mary Greene

PRIORITY

1. FY 05 Annual Report status [Hamm/Osborne]

Discussion – None

Action - None

REVIEW ACTION/PENDING ITEMS FROM LAST MEETING

2. FTP replacement--SharePoint external site status [McNish]

a. Discussion - Sharepoint up and running

b. Action – Billie, remove from future agendas

3. PA requests a GIS applications workshop—status of inquiry [Uranowski]

a. Discussion – PA is no longer requesting a workshop. Action – Billie, remove from future agenda.

4. Customer Evaluation Form Procedures [Morlock]

§ TECHNICAL TRANSFER EVALUATION

§ FORUM EVALUATION

§ TECHNICAL ASSISTANCE

Discussion - Issue resolved. Remove from agenda.

STATUS REPORTS

5. FY 07 Greenbook Planning [Hamm/Osborne]

6. AutoCAD licenses for training—don't use FlexLM license use 30 day temporary? [Garnett] – Remove from agenda.

7. Training Program [Welsh]

a. Discussion – Fine tuning training schedule due to overload of Pittsburgh training center. Bob will send out to all at the end of the week.

b. DOI is pushing us to use iLearn to manage training. We were prepared continue using the DNS for 06 if iLearn is not ready.

c. Karen Pierson's replacement will report October 3. Dawn Trudeau is her name.

d. Lois remarked that some state has requested that we formalize a substitution policy for students due to the long nomination window. Bob said that is reasonable and he asked Lois to send him the request by email.

e. Complaints about the location of the Radisson because it is too far from restaurants. Bill Winters will coordinate finding a new hotel for Pittsburgh.

8. Software Upgrades and Distribution—Next deployment? [Greene]

Daniel is working on keying new software.

Greg is assigned to working on the hard drive methodology for distribution. This will delay the distribution a little. Kathy said that the IT group should format the hard drives for distribution. Kathy has the assignment to notify Dan that we need these hard drives formatted and the data loaded.

9. PA-Wilkes University Project-Status Report [Uranowski] – PA has the money from OSM through a 2 year cooperative agreement. However, there is still no contract signed with Wilkes University. There is a question on the ownership of the imagery. Nothing has started yet. Action Item: Dianne should contact Lois and together get with PA and digital globe to resolve the pricing and licensing issue on the imagery.

10. National Surface Mining Geospatial Committee and "EGIM"-status [Card] – No Discussion

11. TIPS Web Team-status [Greene]

a. Team Member Listing Review

b. Service Manager Listing Review

c. Hardware Help Contacts Review

d. Software Manager submissions

Mary – The above items are out to team members for review prior to posting. Everyone needs to review and comment. Hardware help contacts have been combined and older data removed. Also included is a short list of possible additions.

Action Item – Everyone review and comment to Mary. Mary will send out an additional list.

Mike Dunn stated that we need a TIPS user forum by topic. Len Meier stated that it needs to be like the ESRI knowledge base where anonymous users may post questions and search for answers. Discussion of the problem with using Sharepoint. Mary said that the issue is being evaluated and there is a place on the web site but we have not resolved the security and moderating issue.

Action Item – Web Team will continue researching.

12. GeoFluv Review Team—status [Garnett]

a. No Discussion

New Items

13. FY06 Steering Committee meeting –planning, need a rep from MR and WR on planning team [Uranowski] – Lois looking for a rep from MCR and WR to locate find a location. – Action Item – Len will get the name of an MCR representative. Billie will assign someone for the West. 14. FY 06 Budget Planning [Trujillo]

Steve will send out a budget call next week with a 1 week turn around. Action Item – everyone should begin working on their 06 budget request. Steve will also put the 05 actual on the sharepoint site for folks to look over. Team Member Reports 15. Team Member Reports [All]

a. MCR – None

b. AR – Mike Reported that MCI is developing a set of procedures for troubleshooting the WAN problems.

c. BSG – Harry said that Elaine wants to know who to assign as CPO for the IMCC Tablet Computer. Greg Morelock indicated to use Billie Clark.

d. WR – Mary reiterated that the web team meets in Denver next week and we should send out comments to Mary before then.

16. Tech Transfer Activities - No discussion

FUTURE MEETINGS

17. Strategic Planning—Assignments/followup

18. Install of new servers in Denver/HQ and FlexNet [Kannawin]

19. Training Rooms-migration to new setup [Stoyek/McNish]

20. Mobile computing workshop—2006 Billing Symposium (July 2006)

21. TIPS Video Team—(perpetually) on hold

Next meeting Thursday—September 29, 2005

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