



## TIPS MONTHLY MEETING MINUTES

MARCH 30, 2006

09:30 – 10:30 AM CENTRAL TIME

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### **ATTENDEES:**

**WR:** Veronica Eskova, Lou Hamm, Greg Morlock, Karyn Evans, Janine Ferarese, Cathy McNish, Robert Welsh, Alan Wilhelm

**MCR:** Len Meier

**AR:** Lisa Kosareo, Sue Stoyek

**KFO:** Bill Card

**TOPIC:** CAD Team Duties

**DISCUSSION:** Kevin Garnett will leave OSM as of March 31. Most CAD team leadership duties will transfer temporarily to Bill Joseph. The leadership of Testing and prototyping GeoFluv will be taken over by Mychal Yellowman and Bob Postle.

**TOPIC:** OTT Transition

**DISCUSSION:** Joe Galetovic will retire effective April 3. WR management will continue to work on the transition of the OTT to the new Division

**TOPIC:** Geospatial Questionnaire.

**DISCUSSION:** Bill Card has received 7 responses so far. All service managers should have sent out the questionnaires and called their state contacts to be sure they understand the questions and the purpose of the questionnaire.

**TOPIC:** Hardware Survey

**DISCUSSION:** The hardware survey revisions are nearly complete. Service managers will not send this out. Instead, Service Managers should call the states and ask the questions necessary to complete the survey.

**ACTION:** Expect the survey to be sent to Service Managers very soon.

**TOPIC:** Steering Committee Meeting

**DISCUSSION:** Lois Uranowski developing the agenda. We will engage the Steering Committee members in a substitutive way in making decisions regarding the coming year.

**TOPIC:** TIPS Team Meeting

**DISCUSSION:** The draft agenda has been developed and was sent to session moderators for comment. The hotel contract is being finalized. Dates and times are set.

**ACTION:** Workgroup members on the following teams should be developing a Team charter and 5 year work plan for discussion during the team meeting: Mobile Computing, CAD, Geospatial, Remote Sensing, and Hydrology. Moderators identified in the agenda should provide any concerns or comments to Bill Winters or Lou Hamm.

**TOPIC:** Training Team Activities

**DISCUSSION:** You can now view training room calendars for AR, WR and MCR on the Outlook calendar page. Calendars may be viewed side by side if you like. Susan and Karyn received compliments from several participants on getting these set up and populated.

The transition to DOI Learn for managing courses and students will occur in April 2006. Until then, use the link on the TIPS Training web site to see which courses have vacancies. From the training page, <http://www.tips.osmre.gov/training/index.asp> click the "Class Openings" link on the left hand side to view classes with vacancies.

Next Meeting: Thursday, April 13, 9:30 Central Daylight Time.