



## TIPS MONTHLY MEETING MINUTES

DECEMBER 13, 2007  
09:30 – 10:30 AM CENTRAL TIME

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### ATTENDEES:

Mike Dunn, Lisa Chavel, Bill Winters, Gregory Morlock, Jessica Villanueva, Karyn Evans, Dawn Trudeau, Mike Benavides, Mary Greene, Paul Clark, Alan Wilhelm, Steve Trujillo, Lou Hamm, Robert Welsh, Paul Behum, Debbie Dale, Li-Tai Bilbao. Note Taker: Li-Tai Bilbao

### PRIORITY:

#### Team Meeting Action Items:

**TIPS Training Program Schedule and Registration-** Karyn Evans stated that a Steering Committee Meeting would be held from May 13th-15th in St. Charles, MO. The next TIPS team meeting will address items needed to update the Steering Committee.

**Training Program Update** – Thirty-four (34) classes are scheduled and there are 290 nominations. There is a question of how many classes can be completed.

A Message will be sent to Software Managers to ensure that there are sufficient licenses in place for the courses to be offered.

**TIPS Software Updates** - Mike Benavides stated that there was a breakthrough with SEDCAD updates. The server move enabled to put the original SEDCAD. It has been fully tested. Cathy McNish has distributed the updates.

Rockworks is currently in test mode with Paul Behum. After it has been tested successfully it will be distributed.

Debbie Dale stated that TIPS has purchased ten (10) Aqua Chem v 5.1 licenses. It will be distributed through Brian via lending library. Needs base will get first priority. The Hydro Team will look at other alternatives in 2008.

**WR E-Permitting GIS Support** - Alan Wilhelm stated that WR is reviving an E-permitting effort in cooperation with the Tennessee Federal Permitting Program.. A. Wilhelm also stated that WR would be receiving electronic data from the Navajo Mine Mines in February. There is a concern on the availability of GIS and CAD data to the public, therefore, layers will be stripped down to ensure that sensitive information is not distributed. Please note this will increase the TIPS workload significantly.

**Charter review and comments by Team Leaders** - Bob Welsh did not receive any comments.

**Action Item:** This needs to be discussed prior to the Steering Committee meeting.

## **REVIEW ACTION/PENDING ITEMS FROM LAST MEETING:**

**Geospatial Conference update** - Bill Winters stated that abstracts would not be accepted after 12/14/07. There is a need to finalize agenda and provide finishing touches on the planning stages. Papers will be coming in soon. B. Winters requested to please not call the hotel directly to register. Hotel Registration should be processed through conference registration, they in turn will provide a list to the hotel. Mary Greene suggested using MHEI students to help out with conference. L. Bilbao volunteered to look into it.

**Budget Update** – Steve Trujillo stated training was the highest budget item and that the budget was on hold. Once training program issues have been settled budget will be finalized.

**ROUND TABLE (STATUS REPORT):** N/A

## **OTHER ISSUES**

**Next TIPS meeting** will focus on Steering Committee and will be held around the second week of January.