



TIPS MONTHLY MEETING MINUTES

OCTOBER 25, 2007

09:30 – 10:30 AM CENTRAL TIME

ATTENDEES:

Paul Clark, Cathy McNish, Tonya Blackburn, Duane Matt, Alan Wilhelm, Dianne Osborne, Janine Ferarese, Lou Hamm, Robert Welsh, Bill Card, Susan Stoyek, Li-Tai Bilbao. Note Taker: Li-Tai Bilbao

PRIORITY:

Team Meeting Action Items:

TIPS Training Program Schedule and Registration

Result: TIPS schedule is done, however, still working out tweaks in DOI Learn and NTTP.

OSM Wireless Use – L. Hamm stated that the wireless proposal has been signed. HQ CIO's Office wants to have training after signature. WR will implement immediately after clients sign Rules of Behavior(ROB).

Result: Brent Wahlquist signed and forwarded proposal.

TIPS Software Updates – T. Blackburn provided information regarding license updates for AutoCAD and Carlson. D. Matt provided information regarding Galena update.

Result(s): AutoCAD and Carlson 2008 license update; Tom Mastaller, CAD Team software manager, is currently working on updates to the installation instructions and distribution disks for the 2008 software. Tom is awaiting new license strings from Autodesk for our new servers when they become operational. Bill Kannawin is currently working on gaining new license strings for the Carlson 2008 products. Distribution will not occur until after the new servers are running and the software has been tested to work properly from those new locations.

Galena update: Link and CD will be distributed.

Action Item: L. Hamm will forward link to C. McNish for distribution.

TIPS Contacts for Receipt of HW/SW – P. Clark discussed the preparations that are being made for the next seeding distribution of mobile computing hardware. Service Managers need to identify a contact that will receive and sign for the property. It is important to have this contact information not only for this distribution but other distributions, as well.

Action Item: If you have contact changes, or have not provided contact information yet, please modify as soon as possible. A spreadsheet with this contact information is located on the TIPS Team website on the home page; under the Service Manager tab on the left. The file is called "Shipping Contact Info".

Navajo AML and Casper FO GIS Support – J. Ferarese discussed the activities to be conducted in Farmington, NM to integrate an existing uranium database with coal data. A site visit to be conducted between 10/31/07-11/02/07 will help in understanding the data needs required for integration. GIS architectural setup will precede the mobile computing in a phased project effort.

A. Wilhelm discussed the collaborative efforts between TIPS and ESRI to develop a prototype tool for performing volumetrics. This prototype is being installed on an internal server and will be tested. Should TIPS decide that this technology is to be pursued in the future, than all of the Success Teams should be involved in the tool development stage. This technology would have a big impact on how TIPS might deliver training in the future.

GIS Day Event – B. Welsh discussed that WR will hold an event to recognize impact of geography. The event will include videos and prizes.

Result: GIS Day Event to be held on November 14, 2007.

AML Conference Report – T. Blackburn and D. Matt discussed OSM’s participation in the National Association of Abandoned Mine Lands Program (NAAML). There were over 170 attendees in the conference and OSM hosted several workshops. Workshop hosts included T. Blackburn, D. Dale, Min Kim, K. Horton and P. Behum.

Google Earth – Bob Welsh recapped licensing issues regarding “Google Earth”.

Result(s): GIS DOI is permitted to continue to work until close of 2007 calendar year. DOI is negotiating terms for a contract in 2008.

Project Tracking – Bob Welsh announced the availability of a tool for assistance with project tracking, MS Project`.

Result: If anyone wants MS Project please e-mail request.

REVIEW ACTION/PENDING ITEMS FROM LAST MEETING:

Geospatial Conference update – B. Winters sent out an e-mail requesting that Team members with experience read the abstracts, group, decide on acceptance/modifications, for the Team. We are still attempting to iron out details with the hotel regarding the keynote speaker’s request.

Budget Update – L. Hamm stated that all input was collected. The numbers indicate a request for 2.2 million dollars. However, the available budget is 1.7 million dollars. The cuts will be addressed in a meeting to be held in November.

List of recipients for TIPS Team members and mailing list members – L. Hamm reiterated that the rule was that all “To” recipients must attend the monthly meeting.

Action Item: L. Hamm will send the list to C. McNish.

Charter review and comments by Team Leaders with emphasis on promoting team interaction due by Oct. 26th – Bob Welsh reminded Team that comments were due on 10/26/07.

Action Item: Send comments to B. Welsh by COB on 10/26/07.

ROUND TABLE (STATUS REPORT):

Paul Clark – Requested procedures to follow for making modifications to the TIPS website.

Result: E-mail requests to B. Welsh and it will be forwarded to IT.

Dianne Osborne – Discussed aspects of the Feature Analysts software and its ability to extract features and model building capabilities. In addition, D. Osborne is working with V. Eskova in developing image analysis training.

Bill Card - KFO is working on the development of EPACS (Electronic Permitting and Application Control System). The EPACS team consists of Daniel Lewis, Bill Arthur, Harry Morris, and Nancy Osborne. KFO's GIS staff is coordinating with the EPACS team to ensure data exchange compatibility for spatial data and attribute data between the coal industry and KFO. As part of this effort, KFO environmental databases of geologic and hydrologic tables are being modernized and enhanced. One goal of this modernization effort is to help automate entry of data received from industry for baseline environmental data (prior to permit issuance) and quarterly monitoring data (after permit issuance). In addition, tables will be created to store all environmental sampling conducted by KFO staff, including data collection coordinates. All data will be stored in Microsoft SQL Server.

The NCMGC (National Coal Mining Geospatial Committee) will hold its annual planning meeting in Charleston, WV on November 7-8.

OTHER ISSUES – N/A

Next meeting Thursday—November 29, 2007