



TIPS MONTHLY MEETING MINUTES

DECEMBER 2, 2008

09:30 – 10:30 AM CENTRAL TIME

ATTENDEES:

Bill Joseph, Li-Tai BilBao, Bill Card, Dave Agnor, Mike Richmond, Tom Cunningham, Susan Stoyek, Bob McKenzie, Alan Wilhelm, Cathy McNish, Karyn Evans, Lou Hamm, Dawn Trudeau, Duane Matt, Paul Clark, Steve Trujillo, Jessica Villanueva, Matt Moore, Greg Morlock, Janine Ferarese. Note Taker : Matt Moore

AGENDA ITEMS:

Budget: Made several cuts on the budget. The budget was about \$700,000 over. Right now OSM is in a state of flux because of the Continuing Resolution (CR). We are in a CR until March and can only use 43% of FY08 budget. The Western Region asked for addition needs due to the extra \$75,000 we were billed for the ESRI contract. Steve has been holding off sending out everyone's budget until we hear whether the additional needs have been approved. Steve has turned the final review of the budget into Billie. All of the teams will still have a team meeting. Bob M., Bill J, Lou & Steve will get together after the decision is made about the additional funds to discuss where and how the money will be spent.

Service Manager Coordination Meeting: Will be in Pittsburgh next week – December 10th and 11th at the Marriott hotel near the airport. Dawn is finishing up the notebook logistics and will be sending them out soon. Susan will be providing flip charts for the meeting.

Software usage tracking status: Everything is working fine and Greg has turned it over to Cathy. States will be getting a new Memorandum of Agreement (MOA) about software licenses. The MOA will address that the state is only allowed to use the software of SMCRA purposes and the computer where the software is installed will need to be hooked up to our key server.

REVIEW ACTION/PENDING ITEMS FROM LAST MEETING:

New SharePoint site: Tonya has taken care of getting AutoCAD loaded. Billie does not want Cathy to delete any data from the old SharePoint site. The Insight/Tips is being ran from headquarters and is for internal OSM use not external use. Anyone from OSM can get to that site. The external site will be set up in March.

Success Teams: Websites need to be created and posted. Use the CAD team as a model including information data sheets. Information data sheets should be written in layman's terms and include all of the software or hardware. This should be something that anyone can pick up and understand what is going on with that team. CAD, Mobile Computing, NCMGC, & the Coal Mining Geospatial Data team has

their information sheets completed. Hydrology and Remote Sensing are in progress. The software will be distributed via the web-site or through a link to the vendor.

ROUND TABLE:

Janine – What is Reg. 8 (needed for OOGL)? Paul Clark will help her.

Greg – Working on ArcGIS server site for Billie that will show the mine sites and office locations. Will send out link next week after some tweaks. Bill Card mentioned that creation of the first national map of coal mining operations in the United States is a milestone event for TIPS.

Cathy – Groundwater Vistas 5 is being tested and might be sent out next week.

Karyn – Released the training schedule last Friday. Next Thursday we will be having a conference call to discuss the training program with the training contacts, service managers, and training coordinators. Ohio and Kentucky have requested on-site classes. The classes will have at least 8 students. For example: Kentucky has asked for AutoCAD fundamentals.

Paul – checked out SharePoint sites.

Dave Agnor – wanted to know if the agenda has been sent out for the Service Manager meeting. Paul will send it to him.

Bill Card provided an update on KFO activities.

E-Permitting – KFO anticipates that electronic permitting will become operational in January, 2009.

CAD Template – KFO is adapting a CAD template from VA DMME for use in TN to receive mining operations maps in digital format for electronic permitting.

KFO GIS updates

Legacy data entry – KFO GIS has completed digitizing of all paper maps in its files. KFO has plans to complete data entry of all environmental data (geology, surface water, groundwater) in the future.

Water quality database modernization – standardization efforts are in progress of KFO water quality databases to improve use in GIS and electronic permitting applications.

New coal mining datasets – bonded areas and NPDES outfalls are being added to KFO GIS.

Mobile GIS – KFO plans to initiate use of GIS in the field for inspection and technical review specialists at coal mines.

Mike R. – He needs to get the Infrared Camera from the Pittsburgh office.

Tom – Regarding the GIS website, PA is updating their information in real time. MD helped with a permitting database and they also have real time data.