



TIPS MONTHLY MEETING MINUTES

NOVEMBER 2, 2010

09:30 – 10:30 AM CENTRAL TIME

ATTENDEES:

Mike Richmond, Dan Rivers, Tonya Mullins, Len Meier, Min Kim, Randall Mills, Debbie Dale, Paul Behum, Steve Trujillo, Kevin Garnett, Aldo Plascencia, Iessha Moore, Henry Austin, Robert Welsh, Cathy McNish, Eric Perry, Bill Card, Bob McKenzie, Mike Dunn, Susan Stoyek, Dawn Trudeau, Lou Hamm, Matthew Moore, Dianne Osborne, Bill Joseph

PRIORITY:

1. TIPS Team Budgets – Due now – Status: All team budgets should be in now but for everyone's information we should be taking a cut of about \$93,000. We will be taking some specific cuts in travel; Steve has received almost everyone's team budget with the exception of a couple people. From everything that has been received some of you have asked for increases, this will be discussed at a later time. Steve and Lou will be meeting with Billie Clark on Wednesday afternoon to discuss what has been received from the teams so far and to discuss where the budget is at this point in time. Following that meeting, the regional representatives will meet with Lou and Steve to decide the final budget.

FOLLOW-UP FROM LAST MEETING:

1. Update – Elevated Privileges for TIPS Software Experts: The CIO's office is dealing with a directive from the department to reduce the number of administrative accounts. They have made an exception for 30 TIPS employees, meaning those 30 people will have permission to serve as an administrator as necessary on the installation for service for TIPS software, it is important to note these elevated privileges are for TIPS software only. We will provide the CIO's office with a list of TIPS software, including testing software, and the CIO's office will require that the TIPS specialists receive administrative training and sign a rules of behavior agreement before the privileges are granted.
2. Update – Training Budget Reductions for FY 2011: There has been a reduction of training classes from 27 classes to 20 for FY 2011. This is the reason why you have not see a finalized class schedule. We should be able to finalize the budget decision and deliver the schedule within two weeks.
3. Vendor Letter to Allow Download of their Software – Status: Orsain will be in charge of putting this letter together. Once this letter is available it will be going out to each of the success teams for our software and they will pass it onto the software vendors as required. This agreement does not apply to all TIPS software, ESRI and AutoCAD for example are either too large to download, or prefer that we link to their websites for download. After this letter is sent out we

would expect to receive a letter back from the vendor confirming or denying whether we can place their software on the TIPS website.

4. **Windows 7 Status Update:** We have received the new version of StatGraphics that should be compatible with Windows 7 – Eric Perry is preparing it for distribution. Daniel Lewis of the Knoxville office is working with Danny Rahnema and the software developer to get SedCAD working with Windows 7. The Carlson software currently requires an administrative account to run on Windows 7. The Software developer has a new version that should fix this issue. The TIPS Carlson software administrators are working with Carlson on this issue.

STATUS REPORT:

IT Report: They are still wanting to get Windows 7 pushed out by the end of the year.

ROUND TABLE:

Tonya Mullins: Core software information on the website is being updated with new information and links to the software websites. Both CAD and Carlson have released updated software, this is being tested to make sure it works with our systems. About 9 people will be attending Autodesk University at the end of November.

Kevin Garnett: The Carlson software problem so far is that no one can check out a license for the civil module. I contacted Carlson and they are setting up a patch to fix this problem.

Eric Perry: I have received the hand-held X-Ray Fluorescence Unit that measures the elemental content of rocks and soils. This was purchased through TIPS innovation money from last year. This technology tool has applicability in all three regions. The StatGraphics update was received last week, the old version did not work very well on Windows 7 so we are going to get this up and running so it can be ready for distribution as soon as possible.

Dianne Osborne: The Remote Sensing Team held their annual team meeting via telecon in October. We are proposing to the Steering Committee in May that we transition out of ERDAS and ENVI EX. We are also going to be asking to transition out of LPS and into SOCET GXP.

Cathy McNish: We are getting ready to deploy ArcGIS 10, StatGraphics, and the Groundwater Modeling System software hopefully within the next 2 weeks.

NEXT MEETING: December 7, 2010