



## TIPS MONTHLY MEETING MINUTES

OCTOBER 12, 2010

09:30 – 10:30 AM CENTRAL TIME

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### ATTENDEES:

Mike Richmond, Duane Matt, Cathy McNish, Aldo Plascencia, Debbie Dale, Tonya Mullins, Len Meier, Kevin Garnett, Chris Benson, Matthew Moore, Jessica Villanueva, Mike Dunn, Lou Hamm, Stephanie Self, Randall Mills, Eric Perry, Dan Rivers, Dianne Osborne, Ilesha Moore

### PRIORITY:

1. Elevated Privileges for TIPS Software Experts – We held a telecon with Roy Morrison, Anita Hong Fong, Steve Woodka, and Lou Eichenbaum about the elevated privileges for the TIPS employees. We gave them a list of 30 TIPS individuals that we believe, are necessary to help with the software nationwide, they informed us that the list we provided was too long, but there was a long discussion about that and it ended up with Steve Woodka mentioning a virtual network that they are working on called Hyper V. It would incorporate all operating systems from Windows XP to Vista to Windows 7, the idea behind this is that if we needed to work with our customers and those customers did not have the current version of Window those 30 people would have the ability to use this virtual network to work with them. We are hoping to hear something soon on this matter.

Windows 7 Software Issues – So far we know that there is an issue with running the Carlson Software, there is also a SedCAD issue that is being worked on and the vendor is providing a solution for this. Stat Graphics does not run on Windows 7 and we have ordered the new software which is supposed to be compatible with Windows 7. Just for everyone's information external devices have not reported any kind of problem, with respect to compatibility when it comes to Windows 7. Please continue to check with issues in connecting external devices.

2. Training Budget Reductions for FY 2011 – Both TIPS and NTTD have been cut in their training budget for 2011. TIPS has \$149,000 to cut for the training program and we are working with the CLT and management for two different options. First, we can take the entire cut in the training program or we can take the cut throughout TIPS. That is what is being considered by management now. More information to follow as we discuss this issue further.
3. Transfer of Large Files – There is an application that Billie Clark provided us a couple years ago called Sharefile. We use Sharefile to transfer files that are much larger than normal files, the Remote Sensing Group uses this program frequently to transfer most of our information.

Another large file transfer system is Sharepoint. We will investigate the utility of this in the coming weeks.

## **FOLLOW-UP FROM LAST MEETING:**

### **Preparation of Team Budgets**

I would expect each team to be putting together each of your budgets like there were not cuts happening. It would help, when you submit your budget to rank what is most important so we can decide what you need. They should be pretty much finished by now but the deadline for getting your team's budget in is Friday October 22, 2010.

## **ROUND TABLE:**

**Mike Richmond:** Preparing for site visits before the end of the year.

**Len Meier:** Talking with Jessica Villanueva about locations for the next year TIPS Steering Committee Meeting.

**NEXT MEETING:** November 2, 2010