



TIPS MONTHLY MEETING MINUTES

FEBRUARY 8, 2011

09:30 – 10:30 AM CENTRAL TIME

ATTENDEES:

Chris Benson, Karyn Evans, Tonya Mullins, lessha Moore, Dianne Osborne, Mike Richmond, Randall Mills, Debbie Dale, Min Kim, Bill Joseph, Len Meier, Janine Ferarese, Bill Card, Stephanie Self, Mike Dunn, Julian Calabrese, Eric Perry, Li-Tai Bilbao, Matt Moore, Henry Austin, Duane Matt, Dawn Trudeau, Rob Welsh, Jessica Villanueva, Steve Trujillo, Billie Clark, Dan Rivers, Tom Cunningham

AGENDA ITEMS:

1. Project Tracking System Presentation, By Julian Calabrese, MT

Julian Calabrese gave a presentation of the system that Montana has developed to track and evaluate reviews of new technology equipment, software, or business processes. The system is easily convertible for different applications and has been used by the Remote Sensing Team for their evaluation of the best software to use for their remote sensing applications to satellite imagery. Julian is graciously making the system available to anyone on TIPS that cares to use it. Contact Julian Calabrese (jcalabrese@mt.gov; 406-444-4276) if you would like more information.

2. TIPS Fact Sheets – Status

The TIPS fact sheets are about the TIPS services and tools that TIPS offers. Each success team is responsible for filling out fact sheets about the tools they are responsible for. The TIPS fact sheets will be uploaded to the TIPS website; where they can be accessed by TIPS Service Managers or customers. Service Managers use the fact sheet information to discuss TIPS tools when they visit their customers. All success teams are tasked to make sure your TIPS fact sheets are up to date.

3. New Website Developments

The website was projected to be finished in January but delays have caused it to be pushed back a couple more months. If you have anything that needs to be updated on the TIPS website please send the information to the TIPSweb@osmre.gov email address.

4. Status of TIPS server for software downloads

Lou Hamm, Dan Rivers, and Greg Morlock are going to be meeting about this issue. The servers are in place and the processes and requirements will be decided. They will update everyone in the next meeting.

5. Software Updates – AutoCAD, ArcGIS, Galena, StatGraphics, Rockware

Daniel Lewis has arrived in Denver and he will be working with the IT staff to get the wrappers going for the KeyServer based software and we will be able to get this software out once Daniel has completed his training of the IT staff.

6. ArcPad Service Pack Dilemma

ESRI has decided not to allow open download of ArcPad, the only person that has the ability to download ArcPad is Janine Ferarese. What that means is that the ArcPad users cannot update the software with patches until each patch is burned onto disc or put on a server site. Bottom line is until the server site is up and running ArcPad will be distributed through disc.

7. Budget Update

Budget had basically been finalized with the exception of Billie Clark's final approval. Headquarters has locked all of our various offices into their travel accounts that were put in, in October.

NEXT MEETING: March 8, 2011, 10:00 AM Eastern, 9:00 Central, and 8:00 Mountain time.