



TIPS MONTHLY MEETING MINUTES

OCTOBER 4, 2011

09:30 – 10:30 AM CENTRAL TIME

ATTENDEES:

Lou Hamm, Tonya Mullins, Matthew Moore, Aldo Plascencia, Min Kim, Len Meier, Chris Benson, Josh Montroy, Trish Smith, Robert Welsh, Paul Ulmer, Duane Matt, Henry Austin, Diane Osborne, Susan Stoyek, Billie Clark, Mike Dunn, Debbie Dale, Ilesha Moore, Paul Behum

ANNOUNCEMENTS:

There was a directive put out from OMB about conferences, before we can send anyone to a conference we must first get deputy assistant secretary approval.

The Interstate Mining Compact Commission is announcing a bench marking workshop happening in February or so, the workshop will be on mine mapping. How much interest is there in this upcoming workshop? Please let Lou Hamm know.

Administrative privileges – Headquarters is again questioning our use of the administrative privileges for the TIPS software experts. Their records show that there were some TIPS administrators that had seldom or never used their TIPS Admin login. After checking the list, the people that were not using their TIPS Admin login already had other administrative privileges and were just using that login for their administrative work. Lou OK'd the removal of the TIPS Admin login from those that had more than one administrative login. Other TIPS Admins that had seldom used their login, Lou clarified to HQ that these folks would only use their TIPS Admin login once or twice a year and that should be an expected normal use for these folks.

PRIORITY:

1. TIPS Budget for 2012 – Those of us in TIPS are putting together our 2012 budget. Please make sure you put together your budgets to be finalized in about 2 weeks. Please look at your last year's budget and know that it will be pretty close to how your budget is this year.
2. Support Team Responses to Steering Committee – Each of the teams were directed to give Lou Hamm their responses the Steering Committee survey that went out. Lou has heard back from the hydro, GIS, and mobile computing teams. Still waiting for the CAD and remote sensing team responses.
3. Service Managers/Team Leads meeting - October 25-27 Indianapolis – Each team should have received the announcement about this meeting on September 16. Please send all agenda items to Tonya Mullins; this was an action items discussed from last month's meeting.

FOLLOW-UP FROM LAST MEETING:

1. TIPS Software Distribution Process – Please keep with the current process for software distribution. If you do not it can cause problems with the process on our end. It was decided at

last month's meeting that we would announce on the website when new software is being released, Trish Smith will be in charge of doing this.

2. Software Updates – Status and tracking
 - a. ERDAS – the email template was sent to the software manager. The Software Manager is holding delivery for now, pending other software developments.
 - b. Rockworks 15 – 10 copies were distributed to Paul Behum. This software is currently under limited delivery to those making a request to the Software Manager.
 - c. SedCAD 4 – Mike Benavides is keying the software but he is also running into some issues so this may take some time to distribute.
 - d. Statgraphics – Still out being tested. There is a problem with new licensing requirements by the vendor on this software. The Software Manager is working with the vendor to see if it is possible to distribute via KeyServer.

3. Adams State College initiative – Please let course managers know if they are not on this call that Adams State has begun certifying our classes for college credit. In order to do this they have to create syllabuses and identify the elements of our courses. Adams State may be contacting some of our course managers to get more information so please provide them with the information they need.

4. Discussion on the Team mailing list – Last meeting we tasked the team leads to find out if your software managers want to be included in the team emails.
 - a. Should Software Managers be included? No
 - b. Do they want to be? No

5. Training Report – Tonya Mullins sent out an email regarding our draft training schedule. Please let Tonya know if there needs to be any changes.

ROUND TABLE:

Len Meier: The National Technology Transfer Team will be issuing a solicitation for the applied science project for 2012/2013. I will likely be on the website today.

Diane Osborne: The remote sensing pilot project final report is complete and TIPS management should be reviewing it this week and next.

Robert Welsh: Diane Wood-Medley is looking for information pertaining to how much we have spent training tribal students attending TIPS training at the Southwest Indian Polytechnic Institute in Albuquerque.