



## TIPS MONTHLY MEETING MINUTES

APRIL 3, 2012

09:30 – 10:30 AM CENTRAL TIME

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### ATTENDEES:

Josh Montroy, Trish Smith, Tonya Mullins, Duane Matt, Bill Joseph, Matt Moore, Lou Hamm, Robert Welsh, Michele Christmann, Jessica Villanueva, Aldo Plascencia, Billie Clark, Len Meier, Luke Monette, Susan Stoyek, Li-Tai Bilbao, Corey Miller, Ilesha Moore, Eric Perry, Chris Benson, Steve Trujillo

### PRIORITY:

1. NTTT Meeting – Last week Lou was in Pittsburgh and took some time to meet with the Appalachia staff to talk about TIPS. The new AMD Treat is coming out soon, the Stat Graphics replacement that the Hydro Team is working on, and a little about ghosting and how TIPS is going to do that now that Cathy is gone. Software distribution was also discussed; Trish and Lou will be discussing that and the training program in general.
2. Camtasia Software – TIPS now has Camtasia, this is a full motion screen capture software and it has been distributed to each of the training centers. Veronika Eskova has made a how to video for everyone's use.
3. TIPS Steering Committee Meeting, May 8-10, Denver – The new members are Gail Thompson from Alabama replacing Mark Slimgen, Scott Fowler from Illinois replacing Tim Wilson of Kansas, Tom Callahan from Pennsylvania replacing Scott Roberts, and John Ladic from Ohio replacing Carl Campbell from Kentucky.

Billie Clark would like to see a draft of the discussions and presentations on the training program. Also, a draft of the software numbers for the year from Trish Smith and any decisions or recommendations anyone would like the Steering Committee to address. He would like this information at least 2 weeks before the Steering Committee Meeting.

4. Laptop Encryption – TIPS Testing – This is an initiative out of the Department of Interior called data at rest. This means all laptop in the Department of Interior are supposed to be encrypted. TIPS software was thought to be exempt from this because some software does not work on an encrypted machine but that is not the case so TIPS is in the process of testing all its software on encrypted laptops. So far, there have been no problems. The deadline for all this to be complete is April 13.
5. Report from the NTTTP Steering Committee – Billie Clark is the representative for the NTTTP Steering Committee for the TIPS program and now for the Western Region. Just for everyone's information the position to head up NTTTP has not been selected since Sara Donnelly left but it has been advertised and they are in the selection process. Ann Walker is the acting for NTTTP

until a selection has been made. The committee agreed to undertake a major effort in looking at something the committee is calling Training Program Job and Task Analysis Project. Everyone here is familiar with the NTTP/TIPS career series guide. By the way the NTTP/TIPS career series guide will be updated in the near future. So what does this Training Program Job and Task Analysis Project all about, the career series guide is going to help a lot with what we are doing because we are going to look at all the jobs within the Regulatory program and the AML program across SMCRA and ask what are the task and duties that have to be assigned and compare that to what's being currently offered in NTTP and TIPS.

6. E-Learning – NTTP has had a real interest in e-learning and they want to ramp up their ability to put parts of class or full class online. The Steering Committee is looking what courses NTTP could provide for e-learning and how best to do that. TIPS has offered up the use of MOODLE and the ability to steam those courses on MOODLE.
7. ITC – The next ITC (Instructor Training Course) will be in mid October, NTTP is accepting nominations if anyone is interested.

#### **FOLLOW-UP FROM LAST MEETING:**

1. OOGL – Office Geo-Locator Website – OOGL is available in the TIPS website under contact us. All of our service managers are tasked with keeping that up to date.
2. GeoMine Update – There has been a lot of progress with the state partners, we are currently about mid year in terms of the federal cooperative agreement grants we were able to use with pilot projects and they are making very creditable progress in terms of creating data not only for GeoMine but also for their local GIS teams. Some examples are West Virginia has added close to 2500 project sites to their data base, Kentucky over 1000 additional surface mine boundaries, and Virginia has put in over 680 released mine permit boundaries and that was just for the first quarter. The second quarter is wrapping up now so we should be getting to report soon.
3. Status of the TIPS SharePoint Site 7 Software Denials Report Availability  
– SedCad 4 is having issues with the Key Server; IT is looking into the issue. Erdos Imagine is still being tested right now. Some new software that we have is TIPS Autodesk and Carlson 2012 software which includes the Map 3D and Raster Design with Carlson. Trish Smith has uploaded the March software usage reports for TIPS for anyone who is interested. If you have any issues getting to the shared site that has the usage reports please contact Trish Smith.

#### **STATUS REPORT:**

**Training Report** – In April we have an Earthvision class happening in Pittsburgh, an Intro to Garmin class which is happening in Alton, the week of the 17<sup>th</sup> there is a SedCad class in Denver, and the following week of the 24<sup>th</sup> we have an AMD Treat class in Pittsburgh. We also have our first Galena Distance Learning class that class started March 19 and run till March 29.

**IT Report** – IT is making sure their inventory is correct for the computers and servers. CPIC was just completed for FY14 and continuing to put up our new servers and storage devices.

**ROUND TABLE:**

**Duane Matt** – We are in process of the Galena e-learning class, it is a pilot class and we are learning new things every day. So far it has been a very smooth process. So far there are 10 students we are working with on this class, trying to keep it small because it the first class but there is a waiting list of students that want to get into this e-learning class.

**NEXT MEETING:** June 5, 2012